

THE EXCHANGE, 9 Southgate Street, Winchester

Staff training notes on Under 18 sales

Can anyone sell alcohol?

No

You must be

- A Personal Licence holder or authorised by a Personal Licence holder (preferably in writing)
- Aged 18 or over, unless you are 16 or 17 and your manager supervises and approves the sale

Who can buy alcohol?

Anyone aged 18 or over as long as it is not being bought for someone who is under 18. (s146 Licensing Act 2003). You cannot, however, sell to someone who is drunk (see separate training notes on drunkenness) even if they are over 18.

How can we tell how old the customer is?

Because it can be very difficult to tell age by just looking at someone, we operate a Challenge 25 Policy (see separate Age Verification Policy sheet) here, and you **MUST** follow that Policy.

Remember that, if the customer looks as though they may be under 25, and cannot produce the ID referred to in the Age Verification Policy, you must refuse the sale. You must log the refusal, with as much detail as possible, in the Incident/Refusals log as soon as possible.

Call your manager and/or any security on duty if the customer becomes threatening.

Why can't we sell to under 18s?

Because alcohol is potentially harmful in various ways, and it is vital that, in accordance with the licensing objective, they are protected from harm.

Are there any exceptions to this rule?

Yes, restaurants can sell certain alcohol to children aged 16 or 17 with a parent or responsible person aged over 18, if they are having a 'table meal'. We don't provide table meals at The Exchange so that will not apply here.

There are also age related restrictions on the sale of tobacco and some related products, and on the playing of some gaming machines. Please ask for further information if you are not familiar with these requirements